Lockouts

Precincts without a Lockout

A. For precincts WITHOUT A LOCKOUT, meaning all voters in the precinct may vote on every candidate race and proposition on the ballot, there will be no button number in the "Lockout Districts" column in the precinct register. The commissioner simply needs to activate the voting machine for each voter

Precincts with a Lockout

A. For precincts WITH A LOCKOUT, meaning that not all voters may vote on every candidate race or proposition on the ballot, there will be a button number in the "Lockout Districts" column for each voter. The commissioner needs to look at the button number for each voter in the precinct register and activate the voting machine
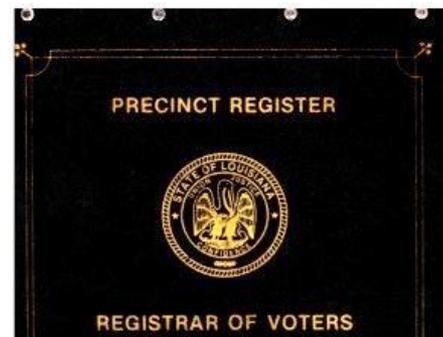
Sample of Districts

Lockout Procedures

- Look at your voting machine operator panel and see how many possible options (lockouts) your precinct has

- Use the yellow pad and write the options (lockouts) your precinct has

- Make several "lockout slips" for each option number on your operator panel

- Keep each lockout's stack of yellow slips near the precinct register

Lockout Procedures

- The voting machine will need to be customized to select only those districts for which a voter is eligible

- This is managed by reviewing information in the **"Lockout Districts"** column in the precinct register *(pg. 50),* using the "lockout slips" and preparing the machine's operator panel
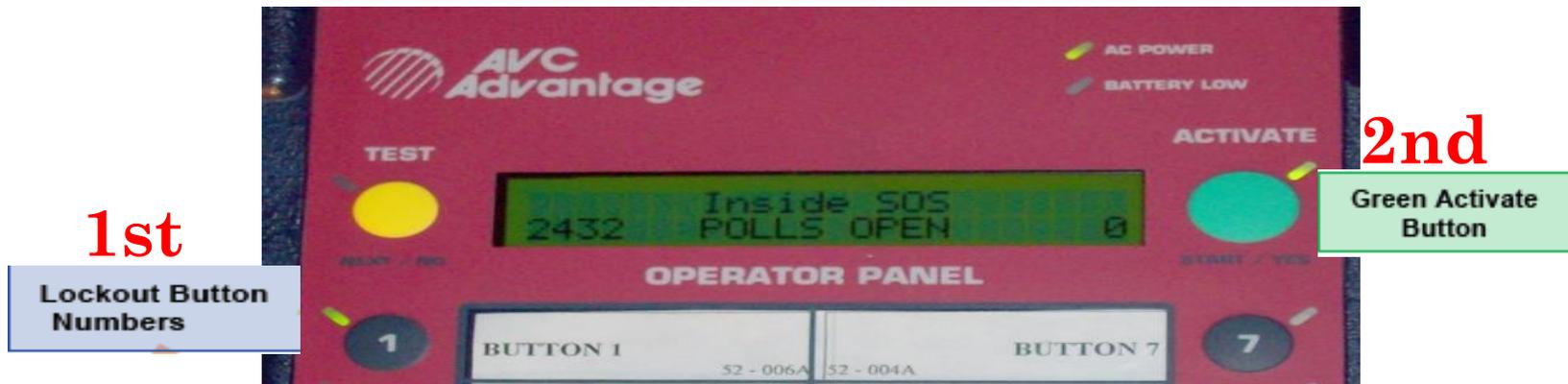
Example Precinct Register

Lockout Procedures

- When there is a lockout, the machine operator needs to first press one of the option switches (lockout number) and then press the "**ACTIVATE**" button

- Pressing an option switch (lockout number) will customize the ballot for the voter so that they only vote on eligible races

- If a mistake is made in customizing the machine, press the correct option switch (lockout number) and then press the **green** "**ACTIVATE**" button again

Helping Your Team With Lockouts

Make sure you:

- Know that the machine must be prepared with an option number and activated for each voter

- Reference the voter's lockout district which is on the far right of the same line as the voter's name in the precinct register

- Give the voter the specific yellow lockout slip that matches the voter's lockout district number

- Read the voter's lockout slip, select the option number, then activate the machine

- Recheck the voter's information in the precinct register and call the ROV office if a voter implies that a mistake has been made in customizing his ballot

IF YOU CAN'T get through to the ROV, CALL THE COC OFFICE!