



*Melissa R. Henry*

**CLERK OF COURT**  
**22<sup>nd</sup> Judicial District Court**  
**Parish of St. Tammany**

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**Melissa R. Henry, Clerk of Court,  
announces the reopening of The Clerk of Court Office**

- 1) The Clerk of Court will not be mandating that employees or customers wear masks in the Clerk of Court office.
- 2) Clerk of Court employees may continue to wear masks while in the public spaces of the Justice Center (Court rooms, lobby, hallways, etc.) but are not required.
- 3) The Clerk of Court office will open to the public in a “controlled way” on Monday, May 3, 2021.
  - a) Social distancing of 6 feet will still be enforced.
  - b) Appointments will be required for the Towers office in Slidell, passport applications and personal documents.
- 4) Personal Documents and Archives in the Justice Center and the Slidell Clerk’s office in the Towers Building will close for lunch from 1-2pm each day.