



## REQUEST TO CANCEL

In accordance with the provisions of La. C. C. Article 3366, the Recorder of Mortgages for St. Tammany Parish Louisiana is hereby requested and directed to cancel the recordation of the following described mortgage or privilege:

**Mortgage** granted by \_\_\_\_\_  
In favor of \_\_\_\_\_  
In the sum of \$ \_\_\_\_\_, Dated \_\_\_\_\_  
Recorded in MOB \_\_\_\_\_, Folio \_\_\_\_\_, Instrument Number \_\_\_\_\_  
**Judgment** in favor of \_\_\_\_\_  
Against \_\_\_\_\_  
In the sum of \$ \_\_\_\_\_, Dated \_\_\_\_\_  
Recorded in MOB \_\_\_\_\_, Folio \_\_\_\_\_, Instrument Number \_\_\_\_\_  
**Other** \_\_\_\_\_, Dated \_\_\_\_\_  
Recorded in MOB \_\_\_\_\_, Folio \_\_\_\_\_, Instrument Number \_\_\_\_\_

**This Request to Cancel is based on the following:** (Please check the appropriate box and attach documentation)

Affidavit to Cancel by Title Insurance Officer (**LA. R.S. 9:5167.1**)

Release by Licensed Financial Institution (**LA R.S. 9:5172**, formerly LA. R.S. 44:109)

Notary Affidavit Proving Payment of Lost Paraphed Note (**LA. R.S. 9:5167 A.(1)**)

Release by Notarial Act with Paraph (**LA. R.S. 9:5170 A(2)**, formerly LA. R.S. 44:107 A(2))

Note - Original Promissory Note Attached - "Paid" or "Cancelled" (**LA R.S. 9:5170A(1)**, formerly LA.R.S. 44:107A(1))

Affidavit of Obligee of Record of Lost Paraphed Obligation (**LA. R.S. 9:5168**)

Order of Discharge in Bankruptcy (**LA. R.S. 9:5175C**, formerly LA. R.S. 44:111C)

Affidavit of Title Insurer Directing Partial Cancellation on Mortgage Certificate (**LA. R.S. 13:4344.1**)

Uniform Request and Cancellation Affidavit (**LA. R.S. 9:5166**)

Release of Unparaphed Obligation (**LA. R.S. 9:5169**, formerly LA. R.S. 44:106 )

Certificate by Sheriff, Marshall in judicial sale or Court Order (**LA. R.S. 9:5171**, formerly LA. R.S. 44:108)

Effect of mortgage or privilege has ceased for lack of reinscription (**CC Art. 3367**)

*(Mortgage Certificate required to be attached)*

No suit or motion for to revive previously reinscribed judicial mortgage (**CC Art. 3368**)

*(Clerk's Civil Certificate required to be attached)*

Other: \_\_\_\_\_

The undersigned acknowledges that he is liable to and shall indemnify the Recorder of Mortgages and any person relying on this request for cancellation for any damages they may suffer as a consequence of such reliance in accordance with the provisions of Louisiana law.

Attached is my payment in the amount of \$ \_\_\_\_\_ of fees to effect the above requested cancellation.

Please charge my Account Number \_\_\_\_\_.

Payment will be made through e-Recording Vendor.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Company Name: \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_



## AFFIDAVIT DEPOSITING CASH BOND TO CANCEL LIEN

Before me, the undersigned authority, personally came and appeared:

\_\_\_\_\_

of lawful age and a resident of and domiciled in

\_\_\_\_\_ or \_\_\_\_\_

attorney for \_\_\_\_\_ who,

being duly sworn and deposed and said that:

There is recorded in the Mortgage Records of St. Tammany Parish, Louisiana a lien, or

statement of claim or privilege dated \_\_\_\_\_, filed for record on \_\_\_\_\_

in favor of \_\_\_\_\_

and against \_\_\_\_\_

in the sum of \_\_\_\_\_ Dollars \$ \_\_\_\_\_

recorded at MOB \_\_\_\_\_, Folio \_\_\_\_\_, Instrument Number \_\_\_\_\_

bearing against the following described property: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Appearer is an interested party or is an Attorney at Law for an interested party in the above described property within the meaning of Louisiana R.S. 9:4835 and pursuant thereto deposits herewith the following:

1) **Cash** sum of \_\_\_\_\_ Dollars \$ \_\_\_\_\_, or

2) **Certified check/Cashier's check** number \_\_\_\_\_

Drawn on \_\_\_\_\_ Bank, dated \_\_\_\_\_

in the sum of \_\_\_\_\_ Dollars \$ \_\_\_\_\_

representing **125%** of the principal amount of the lien, which sum is a cash bond in order to obtain immediate cancellation of the said encumbrance recorded in

MOB \_\_\_\_\_, Folio \_\_\_\_\_, Instrument Number \_\_\_\_\_

of the Mortgage Records of St. Tammany Parish, Louisiana.

The furnishing of this Cash Bond is without waiver of, and with full reservation of,  
all rights of \_\_\_\_\_ (Appearer)  
including all rights of \_\_\_\_\_ (Appearer)  
to obtain cancellation of said labor lien, cancellation of the cash bond, and return of the cash  
bond on the ground that the lien is prescribed, preempted or otherwise unenforceable.

Appearer further hereby agrees to relieve, release, hold harmless and indemnify  
Melissa R. Henry, Clerk of Court from any and all damages resulting from the cancellation of the  
encumbrance described hereinabove.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

La. Bar Roll No. (*if applicable*): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

State of \_\_\_\_\_

Parish/County of \_\_\_\_\_

Sworn and subscribed before me This \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

Printed Name: \_\_\_\_\_

Notary ID or Bar Roll Number: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

Approved: Date \_\_\_\_\_

\_\_\_\_\_  
CLERK OF COURT