



## St. Tammany Parish Clerk of Court Odyssey WebROA Subscription Plans Effective 10/1/2019

The Clerk of Court now offers 2 online programs, providing the flexibility to subscribe to only what fits your needs. Each online program has its own subscription plan and requires a separate login.

The “Legacy” Public Records online program offers access to Archives, Assessor Tax Rolls, Land Records, Marriage Licenses, and to e-Certify Civil & Criminal Court Records (entered prior to 4/25/2019). Visit <https://ssl.sttammanyclerk.org/securenew/login.asp> to view details on what information is available in the “Legacy” Public Records program.

Odyssey WebROA is our new online program for Court Records, providing access to more case information, and the ability to track filings through our office. WebROA offers access to the following information:

### **Civil Court Records**

Civil Case Data	July 1992 to present *
Civil Case Images	1994 to present *
Civil Case Minutes	1998 to present *
Civil Hearings	Access is limited to Louisiana Attorneys & their staff
* Status dates of daily Civil Filing & Processing is updated daily on our website <a href="http://www.StTammanyClerk.org">www.StTammanyClerk.org</a>	

### **Criminal Court Records**

Criminal Case Data	1988 to present
Criminal Case Images	4/25/2019 to present
Criminal Case Minutes	1998 to present
Criminal Hearings	Access is limited to Louisiana Attorneys & their staff

	<b>Odyssey WebROA</b> (Court Records) <i>Effective Tuesday 10/1/2019</i>	<b>“Legacy” Public Records Program</b> (Land Records & Court Records prior to 4/25/2019) <i>Effective Monday 9/16/2019</i>
<b>24 Hour Access</b>	\$20.00	\$20.00
<b>1 Month Access</b>	\$40.00	\$30.00
<b>3 Month Access</b>	\$120.00	\$90.00
<b>6 Month Access</b>	\$240.00	\$180.00
<b>1 Year Access</b>	\$480.00	\$360.00
<b>Setup Fee</b>	None	None
<b>Online Copy/Print Fee</b>	None	\$0.35 per page
<b>E-Certification Fee</b>	Not currently available	Land Records \$10.00 per Document + \$0.35/page Court Records \$5.00 per Document + \$0.35/page

Please Note: A processing fee will apply to all credit card transactions

## **Enroll in Odyssey WebROA:**

\* During business hours - Please allow 1 hour for access approval.  
After hours & weekend requests will be processed the following day.

1. Register to set up a username & password (*Registration only required once*)
2. Once registered, 'Sign In' with your established username & password
3. 'Request Access' to select Subscription level.
  - a. General 'Smart Search' access will be granted immediately for all Subscription levels. \*
  - b. 'Hearings Search' is available for Louisiana Attorneys & their staff and requires a valid Louisiana Bar Roll number. Please allow 2 business days for verification.
  - c. The subscription level charge will display as 'Setup Fee' \$20.00, \$40.00, etc. Please note that the amount displayed is **not a Setup fee**, but is the fee for the selected Subscription level. Setup fees have been removed from all Subscription levels and there will only be one charge per Subscription level.
4. Credit/Debit card (Visa, Mastercard, Discover) is required for all Subscription levels.
5. Once the subscription term has expired, 'Request Access' again to re-enroll.

Please utilize the other helpful documents that have been created for Odyssey WebROA (New Features, Smart Search, and Troubleshooting & Help Guide).

For assistance with WebROA, contact the St. Tammany Parish Clerk of Court Helpdesk at (985) 809-8792 or [HelpDesk@StTammanyClerk.org](mailto:HelpDesk@StTammanyClerk.org), available Monday-Friday 8:30am-4:30pm.

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## **Subscriber Agreement**

The Clerk of Court reserves the right to close an Online Access Account for any activity, including, but not limited to violations of this agreement.

The St. Tammany Parish Clerk of Court Online Access service exposes potentially sensitive personal information; therefore, the subscription-based service is intended for private/professional use only. The subscriber expressly accepts responsibility for all consequences resulting from the use or misuse of their Online Access Account. Granting public access to an Online Account is deemed a misuse of this service and may serve as grounds for termination of rights to the account.

Automated data collection (data mining) is strictly prohibited. Any means of obtaining or gathering data or images without paying the appropriate fee is considered misuse of the program and will result in revoked access.

Refunds are not available for subscriptions, in the event desired information is not available in Odyssey WebROA.

U.S. Code 1028A. Aggravated identity theft

(a) OFFENSES - (1) IN GENERAL - Whoever, during and in relation to any felony violation enumerated in subsection (c), knowingly transfers, possesses, or uses, without lawful authority, a means of identification of another person shall, in addition to the punishment provided for such felony, be sentenced to a term of imprisonment of 2 years.

(2) TERRORISM OFFENSE - Whoever, during and in relation to any felony violation enumerated in section 2332b(g)(5)(B), knowingly transfers, possesses, or uses, without lawful authority, a means of identification of another person shall, in addition to the punishment provided for such felony, be sentenced to a term of imprisonment of 5 years.

**By accessing St. Tammany Parish Odyssey WebROA, you agree to these conditions of use.**