

PUBLIC NOTICE
NOTICE OF REQUEST FOR PROPOSALS

The St. Tammany Parish Clerk of Court is seeking responses for the following:

RFP
#001-2018-2019
Contracted Custodial Services

RFP specifications, instructions and a schedule of events will be furnished upon request by contacting the St. Tammany Parish Clerk of Court, Procurement Department, Kimberly Miller at (985) 809-8718 or kmiller@sttammanyclerk.org.

A mandatory walk through will be held at 701 N. Columbia St., Covington, LA 70433 on October 16, 2018 at 10:30 a.m. for all interested proposers. A walk through must be completed before a proposal may be submitted.

Proposals are to be received by the St. Tammany Parish Clerk of Court's Procurement Department no later than 10:00 a.m. (CST) on October 24, 2018. Each proposal shall be sealed in an envelope clearly marked on the outside **"RFP #001-2018-2019 Contracted Custodial Services"**.

The St. Tammany Parish Clerk of Court reserves the right to adjust quantities by increasing or decreasing and to reject any and all proposals.

Melissa R. Henry

St. Tammany Parish Clerk of Court