



REQUEST TO CANCEL

In accordance with the provisions of La. C. C. Article 3366, the Recorder of Mortgages for St. Tammany Parish Louisiana is hereby requested and directed to cancel the recordation of the following described mortgage or privilege:

Mortgage granted by _____
In favor of _____
In the sum of \$ _____, Dated _____
Recorded in MOB _____, Folio _____, Instrument Number _____
Judgment in favor of _____
Against _____
In the sum of \$ _____, Dated _____
Recorded in MOB _____, Folio _____, Instrument Number _____
Other _____, Dated _____
Recorded in MOB _____, Folio _____, Instrument Number _____

This Request to Cancel is based on the following: (Please check the appropriate box and attach documentation)

Affidavit to Cancel by Title Insurance Officer (**LA. R.S. 9:5167.1**)

Release by Licensed Financial Institution (**LA R.S. 9:5172**, formerly LA. R.S. 44:109)

Notary Affidavit Proving Payment of Lost Paraphed Note (**LA. R.S. 9:5167 A.(1)**)

Release by Notarial Act with Paraph (**LA. R.S. 9:5170 A(2)**, formerly LA. R.S. 44:107 A(2))

Note - Original Promissory Note Attached - "Paid" or "Cancelled" (**LA R.S. 9:5170A(1)**, formerly LA.R.S. 44:107A(1))

Affidavit of Obligee of Record of Lost Paraphed Obligation (**LA. R.S. 9:5168**)

Order of Discharge in Bankruptcy (**LA. R.S. 9:5175C**, formerly LA. R.S. 44:111C)

Affidavit of Title Insurer Directing Partial Cancellation on Mortgage Certificate (**LA. R.S. 13:4344.1**)

Uniform Request and Cancellation Affidavit (**LA. R.S. 9:5166**)

Release of Unparaphed Obligation (**LA. R.S. 9:5169**, formerly LA. R.S. 44:106)

Certificate by Sheriff, Marshall in judicial sale or Court Order (**LA. R.S. 9:5171**, formerly LA. R.S. 44:108)

Effect of mortgage or privilege has ceased for lack of reinscription (**CC Art. 3367**)

(Mortgage Certificate required to be attached)

No suit or motion for to revive previously reinscribed judicial mortgage (**CC Art. 3368**)

(Clerk's Civil Certificate required to be attached)

Other: _____

The undersigned acknowledges that he is liable to and shall indemnify the Recorder of Mortgages and any person relying on this request for cancellation for any damages they may suffer as a consequence of such reliance in accordance with the provisions of Louisiana law.

Attached is my payment in the amount of \$ _____ of fees to effect the above requested cancellation.

Please charge my Account Number _____.

Payment will be made through e-Recording Vendor.

Date: _____

Signature: _____ Printed Name: _____

Company Name: _____ Title: _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____

Telephone #: _____ Email: _____



BOND FOR RELEASE OF PRIVATE WORKS LIEN

KNOW ALL MEN BY THESE PRESENTS:

THAT _____,
represented by _____ its duly authorized
agent(s), of the Parish/ County of _____, State of _____
as **Principal(s)**, and _____
as **Surety**, represented herein by _____,
duly authorized are held and firmly bound unto **Melissa R. Henry, Clerk of Court** and

in the sum of _____ Dollars \$ _____,
for the payment of which sum well and truly to be made to the said **Melissa R. Henry, Clerk of
Court** and _____
their heirs, administrators, or assigns, firmly by these presents;

WHEREAS, _____ did enter into a
certain written contract dated _____, with _____
_____ for work in the Parish of St. Tammany, Louisiana,
which contract is is not recorded in the official records of St. Tammany Parish,
Louisiana at MOB _____, Folio _____ Instrument No. _____; and

WHEREAS, _____ **Claimant(s)**
did execute an affidavit asserting a lien against _____
_____, dated _____, filed for record on _____, recorded as
MOB _____, Folio _____, Instrument No. _____ in the mortgage records
of St. Tammany Parish, thereby claiming a lien against work, labor and/or materials in in the
amount of _____ Dollars \$ _____,
bearing against real property described as: (Property Description or Attachment made a part
hereof) _____
_____;

WHEREAS, _____ **Principal(s)**, an interested party,
desires to bond said claim of lien as authorized by the provisions of Louisiana RS 9:4835, et seq.;

NOW the condition of the above obligation is such that in the event that the legality of the
aforesaid claim of lien is established by suit or otherwise, this bond shall remain in full force and
effect to protect the interests of the Claimant(s) in the premises and to secure payment of the
claim described and referred to hereinabove filed by _____
_____ (Lien Claimant);

ACCORDINGLY, said Clerk of Court and Ex-Officio Recorder of Mortgages for St. Tammany Parish, Louisiana, is hereby requested, authorized and directed to release the said lien recorded in MOB _____, Folio _____, Instrument Number _____, and substitute in lieu thereof this bond. Appearers further hereby agree to relieve, release, hold harmless and indemnify Melissa R. Henry, Clerk of Court from any and all damages resulting from the cancellation of the encumbrance described hereinabove.

PRINCIPAL: _____	PRINCIPAL: _____
Printed Name: _____	Printed Name: _____
Title: _____	Title: _____
Mailing Address: _____	Mailing Address: _____
City: _____ State: _____ ZIP: _____	City: _____ State: _____ ZIP: _____
Telephone: _____	Telephone: _____
Email Address: _____	Email Address: _____

State of _____
Parish/County of _____
Sworn and subscribed before me this _____ day of _____, _____.

Notary Public
Printed Name: _____
Notary ID or Bar Roll Number: _____
Commission Expires: _____

SURETY: _____
Printed Name: _____
By: _____
Its duly authorized agent

State of _____
Parish/County of _____
Sworn and subscribed before me this _____ day of _____, _____.

Notary Public
Printed Name: _____
Notary ID or Bar Roll Number: _____
Commission Expires: _____

Approved: Date _____

CLERK OF COURT